



To: Parents/Guardians/Student
From: John Tsombakos, Raj Patel
Re: FIRST Competition: Overnight Field Trip

BAE SYSTEMS Granite State Regional
Verizon Wireless Arena
Manchester, NH
Dates: 3/4/2004 - 3/6/2004

SBPLI Long Island Regional
Suffolk County Community College
Brentwood, NY
Dates: 3/18/2004-3/20/2004

Holiday Inn
700 Elm Street
Manchester, NH 03101
603-625-1000
(If necessary for advance team)

Hampton Inn Long Island
1600 Veterans Memorial Highway
Islandia, NY 11749
1-631-234-0400

Days out of school: 1*

Days out of school: 2

* Except for advance team participants

This year we will be participating in two regional competitions; Granite State Regional in New Hampshire on March 4th – 6th 2004 and Long Island on March 20 - 22. Lodging will be required for the entire team for two nights only at the second regional in Long Island as the New Hampshire regional will just be day trips.

New Hampshire: Manchester is about an hour drive from Shrewsbury, so we will be driving to and from the event each day. The advance team will go on Thursday, and the entire team will go on Friday and Saturday. The advance team (~20 students) will be leaving SHS at 6:30am sharp on Thursday, March 4, via private vehicles, and will return by about 9pm. Weather permitting we will have a full team meeting in the high school at that time to discuss strategy. The full team will depart from SHS on bus at 6:30 am sharp on Friday and 6:30 am on Saturday. The busses should get to SHS at 9:00pm after the Manchester party Friday, and at 5-6pm on Saturday. We have some rooms reserved in New Hampshire for a small advance team, in case of bad weather.

Long Island: Long Island is about a five hour drive from Shrewsbury. A small advance team (8-10 students) will depart on Wednesday, March 17 at 6:00pm, via private vehicles, and will stay in the hotel overnight. The remainder of the team will leave SHS on a bus at 6:00am sharp on Thursday morning. The team will leave the event by 5pm on Saturday, March 20, eat dinner on the way, and arrive back at the school by 9-10pm.

John Tsombakos and Raj Patel will coordinate bus check-in. All forms and payment must be turned in before departure.

We will review the list of anticipated FIRST participants with Judy DeFalco, SHS school nurse. Those students, who require special prescription medicine, must indicate this on the medical release as well give it to either Jim Jensen (advance team) or Raj Patel (bus). A school official will hold and dispense as directed. All medicines MUST be transported in their original prescription bottle.

There are many adult chaperones and coaches that have indicated an interest in attending providing a good ratio of chaperones to students;

- Teachers and Staff: John Tsombakos, Sally Connor, Raj Patel
- Sponsor Engineers: Josh Freier, John Kozura, Jim Jensen
- Parents & Community Members: Eric Dieffenbach, John Naples, Mrs. Eileen Aubuchon

Due to the increased cost of transportation for both trips and the cost of lodging in Long Island, the total cost per each high school student attending these trips will be \$150.00. This amount includes Manchester and Long Island. Make check out to: Shrewsbury Public Schools: FIRST Robotics.

Our FIRST budget is completely exhausted. Food costs while at these events will have to be at the cost of the participants (adults and students alike). \$25.00 per person per day for food, plus \$2.00 per person for the bus driver's tip.

Itinerary – New Hampshire

Thursday, March 4th

6:30 AM

8:00 AM

8:00 AM - Noon

1:00- 7:00 PM

8:00 PM

9:00 PM

Advance Team

Students depart Shrewsbury

Pits and machine shop opens

Advance Team works on Robot and arranges pit area

Registers Team 467 and Robot is inspected prior to NOON

Practice Rounds and Intelligence Gathering Activities

Pit Closes / Machine Shop Closes

Team Meeting at High School – Strategy

Friday, March 5th

6:30 AM

8:00 AM

8:00 AM

9:00 AM

9:30 AM - 12 noon

12 noon - 1:00 PM

1:00 - 5:00 PM

5:00 PM - 8 PM

6:00 PM

8 PM

QUALIFYING MATCHES

Depart SHS Gym Parking Lot

Bus Arrives

Pit Opens / Machine Shop Opens

Opening Ceremonies

Seeding Matches

Intelligence Gathering of assigned teams

Lunch Break (Students must pay)

Seeding Matches

Intelligence Gathering of assigned teams

Team Dinner and Social

Pit Closes / Machine Shop Closes

Depart for Shrewsbury High School

Saturday, March 6th

6:30 AM

8:00 AM

8:00 AM

9:00 AM

9:30 AM - 12 noon

12 noon - 1:00 PM

12:40 PM – 1:00 PM

1:00 PM - 3:00 PM

3:00 PM

On or before 5 PM

On or before 5 PM

5:00 PM

5:00 PM

7:00 PM

QUALIFYING / ELIMINATIONS

Depart Shrewsbury

Bus Arrives

Pit Opens / Machine Shop Opens

Opening Ceremonies

Seeding Matches

Lunch Break (Students must pay)

Alliance Selections

Final Rounds

Award Ceremony

Robot is re-crated for return trip to Long Island

Bus leaves for Shrewsbury

Pit Closes / Machine Shop Closes

All crates loaded on truck for next event

Bus Arrives at Shrewsbury High School

Students will have access to call home!

Itinerary – Long Island

Wednesday, March 17th Advance Team

6:00 PM Students depart Shrewsbury

Thursday, March 18th Practice Rounds

6:00 AM Students depart Shrewsbury
 8:00 AM Pits and machine shop opens
 10:00 AM Team arrives in Long Island
 8:00 AM -Noon Advance Team works on Robot and arranges pit area
 Registers Team 467 and Robot is inspected prior to NOON
 10:00-5:00 PM Practice Rounds and Intelligence Gathering Activities
 5:00 PM Team Dinner / Check in at hotel
 8:00 PM Pit Closes / Machine Shop Closes

Friday, March 19th QUALIFYING MATCHES

8:00 AM Pit Opens / Machine Shop Opens
 9:00 AM Opening Ceremonies
 9:20 AM - 12 noon Seeding Matches
 Intelligence Gathering of assigned teams
 12 noon - 1:00 PM Lunch Break (Students must pay)
 1:00 – 4:45 PM Seeding Matches
 Intelligence Gathering of assigned teams
 4:45 PM Award Ceremony
 5:30 PM – 7:30 PM Team Dinner and Social
 6:00 PM Pit Closes / Machine Shop Closes
 7:30 PM Return to Hotel

Saturday, March 20th QUALIFYING / ELIMINATIONS

8:00 AM Pit Opens / Machine Shop Opens
 9:00 AM Opening Ceremonies
 9:20 AM - 12 noon Seeding Matches
 12 noon - 1:00 PM Lunch Break (Students must pay)
 12:40 PM – 1:00 PM Alliance Selections
 1:00 PM - 3:00 PM Final Rounds
 3:00 PM Award Ceremony
 On or before 5 PM Robot is re-crated for return trip to Shrewsbury
 On or before 5 PM Bus leaves for Shrewsbury
 5:00 PM Pit Closes / Machine Shop Closes
 Approx 11:00 PM Bus Arrives at Shrewsbury High School, stop for dinner
 (Students must pay)

Students will have access to call home!